CITY OF SALEM PLANNING BOARD

REGULAR MEETING MINUTES

MAY 19, 2016

The regular meeting of the Planning Board of the City of Salem was called to order by James Dickerson in the Municipal Building, One New Market St., at 6:30 PM. The meeting opened with the Pledge of Allegiance to the Flag.

Reading of The Open Public Meeting Act: Notice of the regular meetings of the Planning Board of the City of Salem as required by Public Law 1975, Chapter 231, “Open Public Meetings Act” has been provided by the Public advertisement of a schedule adopted by Resolution on January 21, 2016 setting forth the time, date and place of all regular meetings of the City of Salem.

**Roll call**:

**Members present were**: Earl Gage, Cathy Lanard, James Dickerson, Benjamin Ford, Robert Lanard, LaWanda Johnson and John Pankok

**Members absent were**: Mayor Charles Washington Jr., James Smith, William Sumiel and Ezell Barnes

**Staff present was**: Edgar Hathaway – Solicitor, Uzo Ahiarakwe – Planner, Carol Wright – Secretary.

It was moved and seconded by Robert Lanard and Cathy Lanard to approve the meeting minutes of April 21, 2016. All were in favor.

**Application #16-006 – 168 E. Broadway – Doug Bannan – Robins’ Nest.**

Doug Bannan and Kate Royal were sworn in. Mr. Bannan stated the center is used as an outpatient counseling center. Robins’ Nest has offices in Burlington to Cape May County. The hours of operation are 8:00 am until 5:00 pm, Tuesday, Thursday and Friday. Monday and Wednesday noon till 8:00 pm. There are 4-10 counselors, two at a time outpatient therapy. One family is counseled at a time, two therapists two times a week. If there is a heavy night there may be two staff and two therapists.

There will be no changes to the exterior of the building except for a 65” x 28” sign. Earl Gage joined the meeting.

There is parking for 6-7 cars behind the building. Clients park in front of the building, walk or use public transportation.

Kate Royal stated the counselors’ focus a lot on the children, parents interact with their children. Children that act out are counseled parent and child together.

Adults that age out of foster care are taught living skills, therapy, helped with getting a job, help with getting them into college and set them up in housing.

It was moved and seconded by Robert Lanard and John Pankok to approve the Business License. All were in favor.

**Application #15-008 – 27 Hubbell Ave. - Mid Atlantic Career and Education Center Inc. – Glen Donelson. (Amendment)**

Michael Butler Esq. stated Mid Atlantic was here to amend the Business License that was previously approved in August 2015. The Plans for the approval included a trash enclosure. His client has determined that all of the trash collection would be conducted inside the existing warehouse and taken off site, that an outside trash enclosure is not required.

Secondly the pole lighting on the site plan were to install lights if the operation on the property continues after 5:00 pm. There is lighting on the building. Earl Gage stated if the operation for fork lift training goes beyond 4:30 pm., the applicant would have to come back before the board for consideration.

David Zeck was sworn in. Mr. Zeck stated they help people who are unfortunate, with skills to get back into the workforce. When the trash is full it will be taken to the dump in Alloway. The trash will never be stored outside. The classroom size is 15, will bring people in for shipping and handling. Mr. Zeck stated they did install LED wall mounted lights around the building and there are street lights.

Robert Seaburger was sworn in. Mr. Seaburger stated there are three lights across the front and street lights on Pledger and Hubbell. There are a total of 10 lights around the building. The gates are locked after hours.

It was moved and seconded by Earl Gage and Benjamin Ford to amend the Business License to delete the 4 pole lamps with condition that applicant does not operate after 4:30 pm. All were in favor.

**Memorialize of Resolution #16-012 – Application #16-005 – 49 Deli – Mohamed Alharbi**

It was moved and seconded by Robert Lanard and Cathy Lanard to approved Resolution #16-012. All were in favor.

It was moved and seconded by Earl Gage and Robert Lanard to adjourn the meeting at 7:38 pm.